

**Sitka Tribe of Alaska**  
Resource Protection Department  
Job Description  
**TITLE: Weir Technician**

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**Reports to:** Fisheries Biologist  
**Prepared by:** Fisheries Biologist  
**Approved by:** General Manager  
**Date:** May 3, 2017

**Compensation:** \$17.00/hr  
**Dates:** June 15, 2017 – September 15, 2017  
**Benefits:** No  
**Closing Date:** May 26, 2017

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**I. SUMMARY:**

The Sitka Tribe of Alaska is seeking a Weir Technician to assist with its sockeye salmon monitoring project at Klag Bay. The Weir Technician will staff a remote sockeye weir, collecting data on salmonids and ensuring safe working conditions for all crew members. Crew members must be comfortable working safely in brown bear habitat, boating, and flying. Crew members must also record accurate data and report data to managers daily. Work schedule will be approximately 14 days on, 14 days off. Work will be at least 5.5 hours/day. The position is not benefitted, but is eligible for overtime and holiday pay.

**II. ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Work safely in all weather conditions in a remote field environment in brown bear habitat
2. Enumerate salmonids by species and collect age, sex, and length data
3. Conduct mark-recapture surveys
4. Build, maintain, and break down picket weir and field camp
5. Record, check, and report data to fisheries biologist and US Forest Service daily
6. Assist in Traditional Foods Program harvest and distribution
7. Travel by boat and float plane; maintain small skiff
8. Attend and participate in STA staff meetings and events
9. Other duties as assigned

**III. MINIMUM QUALIFICATIONS:**

**Education and/or experience:**

- At least 18 years of age, high school graduate
- One year experience collecting environmental field data in remote settings preferred
- Bachelors degree (or current college student) in environmental science, biology, fisheries management, or similar preferred

**Experience, knowledge, skills and abilities:**

- Experience working safely in moving water and in brown bear habitat
- Ability to work as part of a team with minimal supervision
- Strong attention to detail and good record-keeping
- Ability to follow established data collection protocols
- Effective written and oral communication
- Basic boat operating and maintenance
- Ability to handle firearm and bear spray
- Ability to lift 55lbs. and hike four miles with day pack
- Ability to live and work in remote location
- Ability to incorporate the environmental concerns of the Sitka Tribal Council and its citizens to accomplish long-range environmental goals and objectives

#### **IV. PREFERENCE**

Tribal Native preference in hiring applies as outlined in the STA Hiring Policy and Procedure and the STA Employee Handbook.

#### **V. Non-Exempt Employee Status:**

As a non-exempt employee, the Weir Technician is eligible for over-time (1.5 times the hourly rate) for any work over 40 hours per week. The incumbent candidate can expect to work 40 – 50 hours per week. Greater than 75% of the candidate's time will be spent in the field. This is a temporary appointment that will last from late June into September. The position does not offer any relocation funds.

#### **VI. Drug and Alcohol Free Workplace**

This position is required to comply with Sitka Tribe of Alaska's Drug and Alcohol Free Workplace Ordinance. This position therefore is subject to drug and/or alcohol testing if the immediate supervisor has reasonable suspicion that the employee has reported to work under the influence of a prohibited drug used unlawfully or under the influence of alcohol.

#### **VII. Criminal Background Check.**

This position requires full compliance with the STA Criminal Background Check ordinance. All candidates for this position must consent to a criminal history record check, submit fingerprints and submit a supplemental employment application. The individual who holds this position is required to report any violation of a criminal statute within one working day of the charge or conviction to the individual's immediate supervisor. No individual may fill this position who:

- has been convicted of any crime involving a sexual offense
- has been convicted, plead no contest to, or has a current pending charge of a felony
- has been convicted or plead no contest to a misdemeanor domestic violence offense
- is currently subject to a restraining order issued after a hearing which restrains the individual from harassing, stalking, or threatening an intimate partner or child

#### **VIII. Application Instructions**

To apply, please visit <http://www.sitkatribes.org/enterprises/jobsindex.html> for an STA employment application. Please submit employment application and resume to Anne Davis at [anne.davis@sitkatribes-nsn.gov](mailto:anne.davis@sitkatribes-nsn.gov) no later than close of business on May 26, 2017.